

UTILITIES SERVICE BOARD MEETING
March 24, 2003

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m.

Board members present: Tom Swafford, Jeff Ehman, Dick Eherenman, Tim Henke, Frona Powell, Sam Vaught, and Jeff White. Staff members present: Mike Phillips, Mike Bengtson, Mike Butcher, Mike Hicks, Jonathan Heald, Ted Flynn, John Trotter, Steve Drake, Julie Martindale, Laurel Pierrard, Nathan Schulte, Rick Routen, and Tom Staley. Also present: Bob Cowell, Pam Lohmann, Travis Vencel, Jeff Kaden, Doug Curry, Lance Weidner, Hank Hewetson, Gary Kent, and Stacy Ream. (A sign-up sheet of those in attendance is attached to the minutes.)

ROLL CALL:

6 members present.

Before the start of the business meeting, Board President Swafford announced that the revision of Section 24 of the Rules, Regulations, and Standards of Service was not on the agenda for this meeting; however, any person wishing to address this issue would be welcome to speak during the PETITIONS AND COMMUNICATIONS section in the last part of the meeting.

MINUTES:

EHRENMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE MINUTES OF THE MARCH 10, 2003, MEETING AS PRESENTED. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (POWELL).

CLAIMS:

VAUGHT MOVED AND EHRENMAN SECONDED THE MOTION TO APPROVE THE CLAIMS AS FOLLOWS:

CLAIMS 0390403 THROUGH 0390471 INCLUDING \$184,162.92 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$184,162.92 FROM THE WATER UTILITY; CLAIMS 0330269 THROUGH 0330316 INCLUDING \$221,736.57 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$221,736.57 FROM THE FROM THE WASTEWATER UTILITY; AND CLAIMS 0370015 THROUGH 0370016 INCLUDING \$2,174.68 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$2,174.68 FROM THE STORMWATER UTILITY. TOTAL

CLAIMS APPROVED – \$408,074.17. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (POWELL).

Assistant Engineer Heald presented Board members with a copy of stormwater projects. (A copy of the list is attached to the minutes.)

FUNDING REQUESTS:

D03-43 – S. Maxwell Ter. and E. Maxwell Ln. Storm Water Extension. Estimated cost - \$28,056.00. (\$5,000.00 will reimbursed by the Department of Public Works.)

EHRENMAN MOVED AND WHITE SECONDED THE MOTION TO APPROVE FUNDING REQUEST D03-43. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (POWELL).

WS03-8303 – Vehicle and equipment Replacement for 2003. Estimated cost - \$232,697.00.

WHITE MOVED AND HENKE SECONDED THE MOTION TO APPROVE FUNDING REQUEST WS03-8303. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (POWELL).

AWARD OF VEHICLE QUOTES:

Purchasing Manager Martindale presented Board members with a copy of a quote tab sheet recently received for replacement vehicles. (A copy of the quote tab sheet is attached to the minutes.) Ms. Martindale explained two changes that needed to be made on the quote tab sheet. (A copy of the revised sheet is also attached to the minutes.)

WHITE MOVED AND EHMAN SECONDED THE MOTION TO AWARD QUOTES FOR REPLACEMENT VEHICLES AS PER STAFF RECOMMENDATION. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (POWELL).

DECLARATION OF SURPLUS EQUIPMENT:

Purchasing Manager Martindale presented Board members with a list of computer equipment and supplies that she requested be declared surplus so the equipment could be given to non-profit agencies.

WHITE MOVED AND VAUGHT SECONDED THE MOTION TO DECLARE THE LISTED COMPUTER EQUIPMENT AND SUPPLIES AS SURPLUS EQUIPMENT PER STAFF RECOMMENDATION. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (POWELL).

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BLOOMINGTON UTILITIES SERVICE BOARD AND LANCE WEIDNER:

WHITE MOVED AND EHRENMAN SECONDED THE MOTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BLOOMINGTON

UTILITIES SERVICE BOARD AND LANCE WEIDNER. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (POWELL).

AGREEMENT FOR CONSULTING SERVICES – ADS ENVIRONMENTAL SERVICES:

Mark Lefkowicz and John Pangallo of ADS Environmental Services showed a PowerPoint presentation explaining the above Agreement for Consulting Services with ADS Environmental Services. (A hard copy of the presentation is attached to the minutes.)

WHITE MOVED AND HENKE SECONDED THE MOTION TO APPROVE THE AGREEMENT FOR CONSULTING SERVICES – ADS ENVIRONMENTAL SERVICES PENDING RECEIPT OF PROPERTY EXECUTED AGREEMENT FROM ADS ENVIRONMENTAL SERVICES. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (POWELL).

OLD BUSINESS:

Mike Bengtson –

Assistant Director Bengtson informed Board members that on January 27, 2003, the Utilities Service Board approved the award of the bid for the Westwood/Highland Village Sanitary Sewer Rehabilitation project – S01-4501C to Infrastructure Systems, Inc. Mr. Bengtson has now received the contract which has been approved. (A copy of this contract has been attached to the minutes.) This contract is now ready for signature.

NEW BUSINESS:

No new business was presented.

SUBCOMMITTEE REPORTS:

Administrative Subcommittee –

Board member Vaught stated that the Administrative Subcommittee met on March 19, 2003, to consider three (3) customer complaints. Two of these involved water that did go through the meter. According to Indiana Utilities Regulatory Commission (IURC) restrictions, no credit can be given if water did go through the meter. The Subcommittee recommended that these requests be denied but that customers were advised to work out a payment agreement with the Customer Relations Department. The third complaint (Larry Williams) involved a large bill that was left delinquent when a tenant moved. It was recommended that Mr. Williams be required to pay the last three (3) months wastewater bill and that the former tenant be actively pursued to collect payment of the delinquent amount.

VAUGHT MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE ALL THREE (3) RECOMMENDATIONS BY THE ADMINISTRATIVE SUBCOMMITTEE. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (POWELL).

Engineering Subcommittee –

Board President Tom Swafford reported that the Engineering Subcommittee met on March 24, 2003, to consider the request presented by Jeff Marshall at the March 10, 2003, meeting regarding stormwater requirements for BP Amoco/4405 East Third Street. This matter was referred back to staff members to work out a suitable agreement. As soon as an agreement is reached, it will be presented again to the Engineering Subcommittee and then to the Utilities Service for approval.

STAFF REPORTS:

Mike Bengtson –

Assistant Director Bengtson presented an update on the Micro Motors sanitary sewer overflows (SSOs) situation with the Indiana Department of Environmental Management (IDEM). The Utilities Department is currently negotiating with IDEM to enter into an Agreed Order. CBU has agreed to an Agreement with Greeley & Hansen to do a design study remedy for the Micro Motors situation. It is hoped to have this remedy in place by January 2004. Board members will be kept updated on this matter.

Jonathan Heald –

Assistant Engineer Heald reported that public hearings will be held on 4/1/03, 4/15/03, and 4/29/03 to discuss rates for water, wastewater, and stormwater.

PETITIONS AND COMMUNICATIONS:

Travis Vencel –

Travis Vencel stated that between 15th and 17th on College Avenue there appeared to be no storm sewers at all. Mr. Vencel requested that this matter be investigated and corrected.

Mike Phillips –

Utilities Director Phillips reported that a Demonstration of IGS Website of Historic Photos would be presented on April 2, 2003, at 1:30 p.m. in the CBU Conference Room. All present were invited to attend.

Mike Butcher –

Finance Manager Butcher presented Board members with copies of the January financial statements. (A copy of this statement is attached to the minutes.)

Doug Curry –

Doug Curry appeared to request a vacation of easement at Belle Trace. Assistant Director Bengtson replied that this matter would be listed on the agenda for the April 7, 2003, meeting.

ADJOURNMENT:

The meeting was adjourned at 6:38 p.m.

L. Thomas Swafford, President